

## CONTRACT

Prepared for:  
(Client Name)

Prepared by:

Date:

Petra Goor  
Memoirable  
ABN 44356306743

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

\_\_\_\_, with a business address at address \_\_\_\_\_,  
[Client's Name] [Client's Address]

and Petra Goor of Memoirable, with a business address at address Unit 1 40/42 Britannia Avenue Broadbeach QLD 4218, enter into this Business Contract for the performance of services as set forth in the statement of work made part of this Agreement, from time to time as Exhibits, on the following terms and conditions:

- The business name is "Memoirable, The story of your life", called "Memoirable" further on ABN 44356306743.
- The service provided is writing a memoir.
- The product is a memoir on a USB.
- The owner can be contacted via petragoor.memoirs@gmail.com or 0421188736.

Statements of Work that will be negotiated under this agreement. The work to be performed by Memoirable under this Business Contract ("Services") shall be as set forth in Provider's Statements of Work. Memoirable will exercise its best efforts to complete the Services in a professional and diligent manner, on the schedule and at the price stated in each Statement of Work. Provider shall supply, at Provider's sole expense, all necessary off-site equipment, tools, materials, and/or supplies, if any, to perform the Services. If Client provides any equipment, tools and/or materials, it will be used exclusively for Client related projects and it will be returned at the conclusion of the work described in this Agreement. No subcontractors or consultants shall be engaged to carry out any part of the Services without prior written permission of Client. Client shall have the right at any time to request the immediate replacement of Provider's personnel.

- The process of memoir writing includes one interview, one session of additional comments by the client and final proofreading.
- A realistic estimated timeline will be provided and will be met unless unforeseen circumstances.
- The client will be billed 50 cents per word and can be plus or minus 100 words as quoted.
- Additions, such as inclusion of photos or binding, can be discussed upon the clients' request.
- The client will pay invoices within 30 days of receipt.
- The client will own ownership for non-commercial use.
- The author has ownership for commercial use.
- If the client is not satisfied with the memoir, the voice recorded interview will be reassessed for accuracy.
- The contractor has a duty to not reveal confidential client information without permission of the client.
- Further privacy issues are specified in document "Privacy Policy".

Client name (print): \_\_\_\_\_

Business Owner: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_